

Issue a license for practicing animal care activities

About the Service

Through this service the following: 1- a license is obtained for practicing animal activity valid for one year from the date of issue for the following activities: (Care and shelter center, Breeding center, Zoos, Circus, Zoological park, Scientific research center and institution, Veterinary products factory, Animal feed factory, Import and export of animal waste (by-products), Import and export of animal products, Import and export of feed, Import and export of livestock, Import and export of wild animals, Import and export of birds, Import and export of pets) 2- Sub-processes are also obtained, including the following: (Adding another animal activity / canceling an Licensed activity/ connecting professions within establishment / cancelling the license) during the validity of the license

Service Process

- In case of a request to issue a license / add another activity
- 1. Create the application electronically
- 2. E- Payment
- 3. Review the application and complete the procedures electronically
- 4. Inspection of all establishments (Smart inspection will be conducted for the Animal feed factory Animal feed factory.pdf)
- 5. Issuing the license electronically
- In case of canceling an activity / canceling a license:
- 1. Create the application electronically
- 2. Review the application and complete the procedures electronically
- 3. Inspection of establishments having life animals within its activity.
- 4. Canceling the license electronically / canceling the activity from the license and issuing a license for the available activities
- In case of adding or canceling the professions (veterinarian / agricultural engineer / pharmacist):
- 1. The service allows adding more than one profession (veterinarian or (an agricultural engineer licensed by the Ministry as a substitute for a veterinarian in the case of feed factories only,
- or a pharmacist licensed by the Ministry of Health and Community Protection may be a substitute for a veterinarian in the case of veterinary preparations factories only).
- according to the requirements of practicing activities through an available sub-procedure "adding professions"
- 2. The service allows the cancellation of more than one profession (veterinarian, agricultural engineer, or pharmacist) according to the requirements of practicing activities
- through an available sub-procedure of "cancelling professions" with the necessity to maintain the minimum required for practicing activities

Required Documents

- In case of a request to issue a license / add a new activity: 1. Copy of valid trade or industrial license 2. Approval of the competent authority for the establishment of the facility (establishment)
- •For all establishments except those specialized in trade activities, the following additional documents are required:
1. Veterinary supervision through one of the following options:
- -Presence of a licensed veterinarian from the ministry, or - Veterinary supervision contract with a governmental veterinary authority (except for veterinary preparations factories) or
- -Veterinary facility licensed by the Ministry (except for veterinary preparations factories),
- It includes a primary veterinary clinic, a comprehensive veterinary clinic, a specialized veterinary clinic, a comprehensive veterinary hospital, and a specialized veterinary hospital.

- It is permissible for an agricultural engineer licensed by the Ministry as a substitute for a veterinarian in the case of feed factories only,
- and a pharmacist licensed by the Ministry of Health and Community Protection may be a substitute for a veterinarian in the case of veterinary preparations factories only.
- 2. An environmental permit issued by the competent authority in accordance with the provisions of Federal Law No. 24 of 1999 on the protection and development of the environment
- For the following animal facilities (zoos, animal parks, circuses, breeding centers, specialized care and shelter centers, scientific research centers and institutions)
- whose work requires the availability of dangerous animals:
 - 1. Register the data of the technical personnel who will work in the facility (ID number - name - position - license's number / statement of approvals obtained from the concerned authorities)
 - 2. A plan approved by the competent authority for the site of the establishment and a detailed breakdown of its various buildings and facilities,
 - including food stores, processing sites, animal isolation and administrative buildings.
 - 3. A document stating the purpose of the establishment of the facility and clarifying the methods,
 - procedures and techniques that will be used for breeding animals in the event that this is among the objectives of the establishment of the facility.
 - 4. A list of the types of animals to be owned in the establishment and the capacity of the center with respect to parents and newborns
 - 5. Documents explaining the disposal methods
 - 6. A document explaining the routine behavior of dangerous animals
 - 7. Insurance policy document from one of the insurance companies licensed in the country against the dangers of dangerous animals
 - 8. A record showing the animal data (species, breed, sex, color and any other distinctive markings and identification data)
 - and purchase and sale movement data including animal sources and buyers, with copies of the relevant evidence.
 - 9. A copy of the operating plans for the establishment, including health care plans, nutrition plans and contingency plans
 - 10. A file for CITES certificates for dangerous animals that are included in the annexes of the CITES agreement.
 - 11. A record for the Birth and death.
 - 12. A record of monitoring the health status of the dangerous animal inside the facility and its vaccination, provided that it is used by the supervising veterinarian.
 - 13. A record of daily activities in the facility, including feeding programs, cleaning and disinfection operations, and rodent control.
- In case of canceling a compulsory activity (all establishments except those specialized in trade activities): 1- A copy of a valid commercial or industrial license
- In case of canceling a compulsory license (all establishments except those specialized in trade activities): 1- A copy of the cancellation of the commercial or industrial license

Service completion duration

- 3 Days

Service Fees

Request for the issuance or annual renewal of approval licenses to practice animal and veterinary activities for each activity 500

Service channels

MOCCAE

Ministry of Climate change & Environment Website

Service Code

122-006-004-000